

**Springfield Technical Community College**  
**Department of Nursing**  
**HESI Entrance Exam Registration Form**

*Official Use Only: HESI Test:*

Date: \_\_\_\_\_

Time \_\_\_\_\_

Registration is required. It is recommended that you **register at least 3 weeks prior to your preferred testing date**. Take this completed form to STCC's Center for Business and Technology Office located in the Scibelli Enterprise Center in the STCC Technology Park. The Technology Park is directly across Federal Street from the main campus at the address below.

Please Print

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

**It is the applicant's responsibility to notify the Admissions Office in writing of any name change that would impact the reporting of their HESI scores.**

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone ( ) \_\_\_\_\_ Work/Cell ( ) \_\_\_\_\_ Email: \_\_\_\_\_

Soc. Sec. No. or Student ID: \_\_\_\_\_ Date of Birth: \_\_\_\_\_(mm/dd/yyyy)

Do you have documented disabilities and **request ADA accommodations?** Yes \_\_\_ No \_\_\_

(Only students with current documented disabilities are eligible to receive testing accommodations.)

Is this your first time taking the HESI Test? Yes \_\_\_ No \_\_\_

**Fee:** \$45 by Money Order, Cash, or Credit Card (Visa, Master Card, Discover) **No Personal Checks Accepted.**

*Payable to:*

**Center for Business and Technology**  
**Springfield Technical Community College**  
**1 Federal Street Building 101-R**  
**Springfield, Massachusetts 01105**

*Desired Test Dates (from website)*

*1<sup>st</sup> Choice* \_\_\_\_\_

*2<sup>nd</sup> Choice* \_\_\_\_\_

**Allow a total of 4.5 hours for check-in procedures and testing. Bring a valid photo ID (i.e. drivers license).**

<b>Testing Appointment Policies</b>	
<b><u>Rescheduling:</u></b>	Candidates should reschedule <b>at least 3 weeks prior</b> to the new preferred test date. Testing availability cannot be guaranteed for rescheduling with less than 3 weeks notice. Any candidate who cancels or reschedules <b>less than one week prior to the test date</b> will be charged a \$15 administrative fee.
<b><u>Late Arrivals:</u></b>	A candidate who reports more than 10 minutes late may forfeit his/her reserved test time and fee. <b>Late arrivals must stop testing when the proctor ends the session - No Exceptions.</b>
<b><u>No Shows:</u></b>	If you do not show for your scheduled exam time, you will forfeit your examination fee and will be required to register and pay the fee again in order to reschedule.
<b><u>Note:</u></b>	Personal belongings, books, food, and drinks are not allowed in the testing room.

I have read and understand all policies related to my scheduling and taking the HESI exam, and I affirm that all information on this form is true and accurate.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_